

Guideline and Procedure to avail Reimbursement for filing IP (Patent)

Directorate of Industries
Government of Uttarakhand
Patel Nagar, Dehradun 248001, Uttarakhand

I. Guidelines for availing Reimbursement for IP (Patent) filing by Startups

+ Startups eligible for reimbursement

- a) To avail the incentive, the startups should have been recognized by the Uttarakhand Startup Council AND
- b) The startup should have been incorporated in Uttarakhand and should operate from Uttarakhand or employs at least 50 percent of its total qualified workforce from Uttarakhand, which shall not include contract employees AND
- c) The patent shall be in the name of the recognized startup or shall be in the name of any of its founder or cofounder either individually or jointly AND
- d) The startups should have conducted the patentability report to determine the patentability of the product or process AND
- e) The startup should have applied/filed patent and should have paid the fees for prior art search reports, attorney fees for drafting and filing of patent, government filing fees, maintenance fees to the patent office, fees paid for international filing AND
- f) The startup should have a commitment to work on commercialization of patented product or process AND
- g) The startup should not have received incentives/reimbursement on the same patent by any other state government or central government or from any other national or international bodies

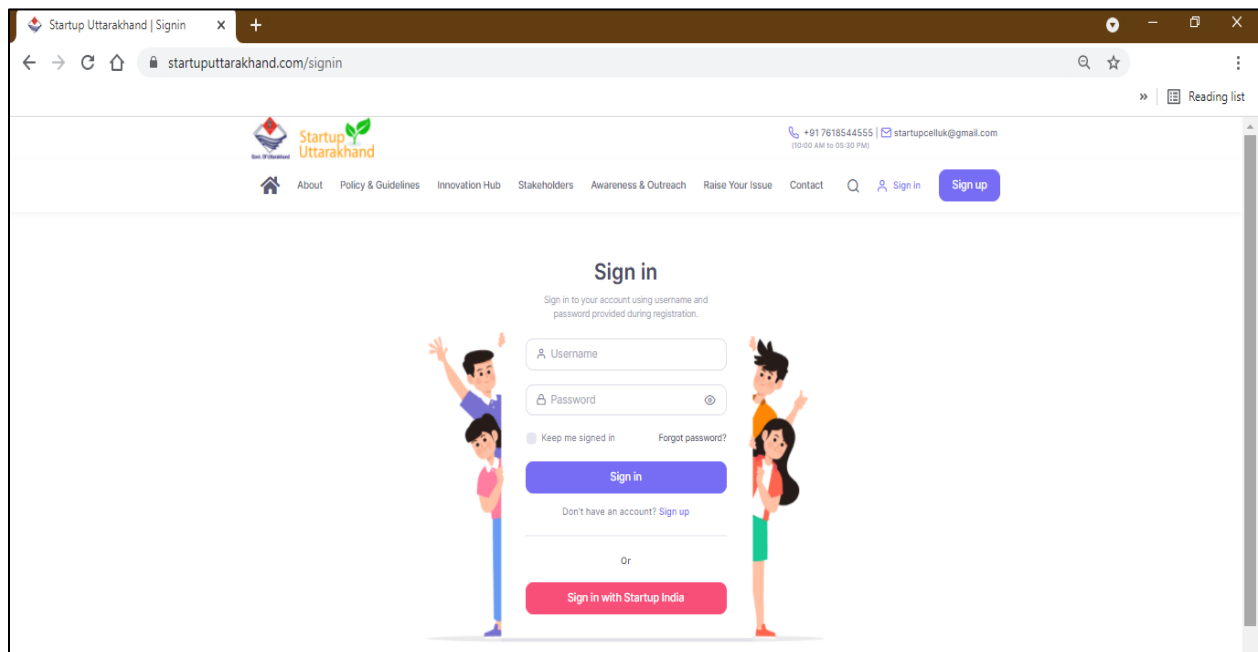
II. Procedure for availing Reimbursement for filing IP

Application Process

The startups who are eligible can apply for the Reimbursement of IP Filing through Startup Uttarakhand Portal by visiting at <https://startuputtarakhand.com/>

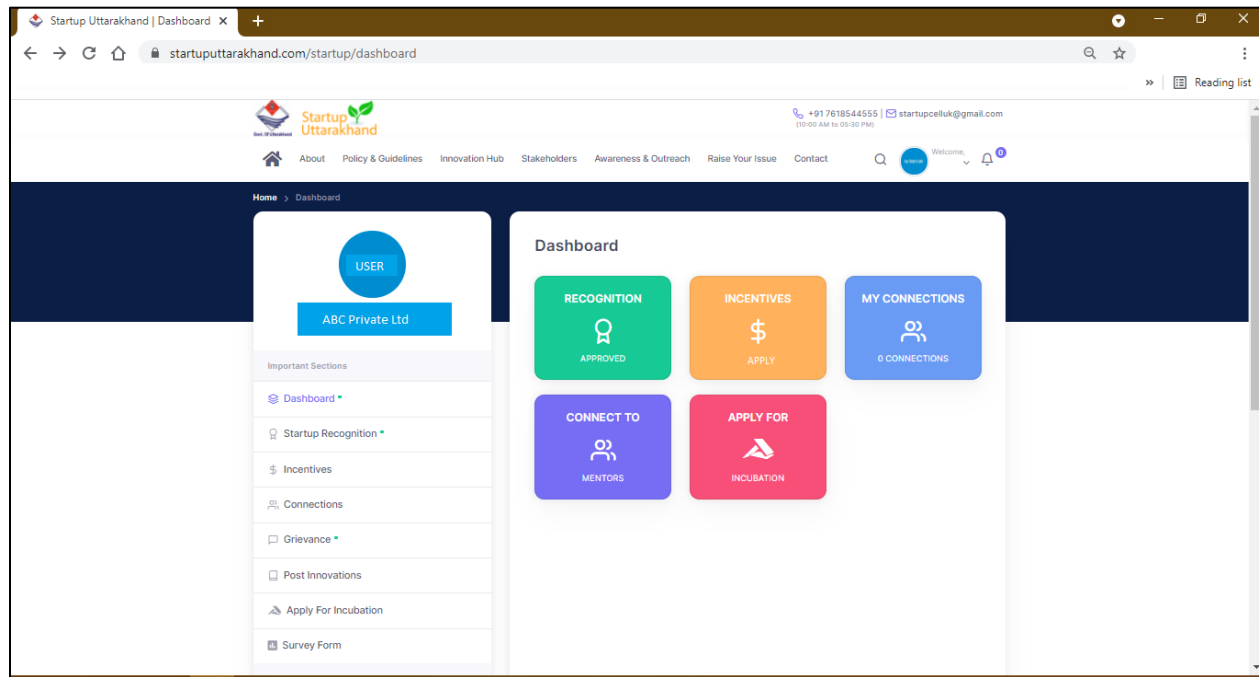
The process has a mix of online and offline process which include:

- The recognized startup should login on the portal using the user id and password

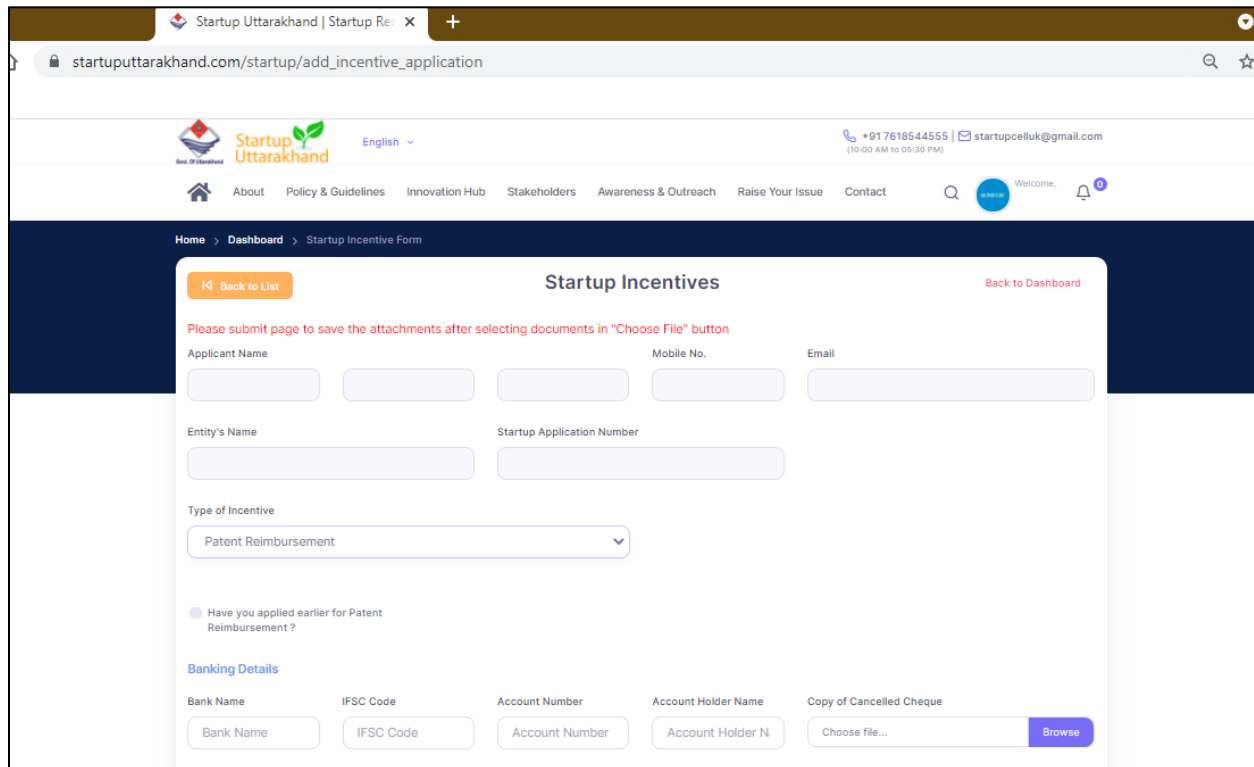


The screenshot shows the 'Sign in' page of the Startup Uttarakhand portal. The page features a navigation bar with the logo, contact information (+91 7618544555, startupcelluk@gmail.com), and menu items like 'About', 'Policy & Guidelines', 'Innovation Hub', 'Stakeholders', 'Awareness & Outreach', 'Raise Your Issue', and 'Contact'. The main content area is titled 'Sign in' and includes a sub-header: 'Sign in to your account using username and password provided during registration.' Below this, there are input fields for 'Username' and 'Password', a 'Keep me signed in' checkbox, and a 'Forgot password?' link. A prominent blue 'Sign in' button is centered. Below the button, there is a link for 'Don't have an account? Sign up'. An 'Or' separator is followed by a red 'Sign in with Startup India' button. The page is decorated with colorful illustrations of people on the sides.

- The startup shall click on the Apply for Startup Incentives under Applications Tab



- The startup shall be required to fill all the information and shall submit the application



Startup Uttarakhand | Startup Re: X

startuputtarakhand.com/startup/add_incentive_application

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Welcome, 0

Current Stage of Startup

Are your startup established in 'A' category district of MSME policy 2015? [Click here for MSME Policy 2015](#)

Ideation (You have an idea for a product or a service. >> Next Milest) ▼

Briefly describe why Patent Reimbursement is required.

Description

Documents (All Documents are Compulsory)

Updated Business Plan

Financial Projection Sheet

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Welcome, 0

Applying For

75% 25%

Documents (as may be applicable)

Patent Application

Fee Receipt

No of Founder / Director / Partner in the Company

Total Number of Full time Employees (Except Founder / Director / Partner) in the Company

No of Full Time Employees who are domiciled in Uttarakhand (Except Founder / Director / Partner) in the Company

Attach Self Decalaration Certificate on Letter Head of Company

The screenshot shows a web browser window with the URL `startuputtarakhand.com/startup/add_incentive_application`. The page features a navigation menu with links for 'About', 'Policy & Guidelines', 'Innovation Hub', 'Stakeholders', 'Awareness & Outreach', 'Raise Your Issue', and 'Contact'. A user profile icon labeled 'Welcome' and a notification bell are visible in the top right.

The main content area is titled 'Self Certification.' and contains the following fields and text:

- A text input field for 'Full Name'.
- A text input field for 'Company Name'.
- A text input field for 'Company Address'.
- A paragraph of text: 'hereby declare that all the details furnished above are true and correct to the best of my knowledge and belief and I undertake to inform the Nodal Department of any changes therein, immediately. I am aware that I may be held liable in case any of the above information is found to be false or untrue or misleading or misrepresenting.'
- A checkbox with the text: 'I agree to abide by the Terms and Conditions of Startup Uttarakhand, Government of Uttarakhand'.
- A dropdown menu labeled 'Send to Nodal Agency' with the placeholder text '---Select from list---'.
- A text area labeled 'Comments (If Any)' with the placeholder text 'Comments'.

At the bottom right of the form, there are two buttons: a green 'Save as Draft' button and an orange 'Submit to Send' button.

- The startup shall be required to furnish the following documents online
 - The abstract of the patent filed or the draft of the patent
 - The application filing receipt for the filing of the patent with patent office
 - Copy of filing receipt for Government Filing fees available from Patent office
 - Copy of invoices and receipts from patent attorney or legal consultant for the search report, drafting and filing of the patent
 - Detailed statement of expenses incurred towards the Patent Registration
 - Certificate of the Grant of the Patent from Patent Office, if applicable
 - The startup shall furnish Self-declaration to work on the commercialization of the Patent
 - The startup shall furnish Self-declaration that it has not received incentives/reimbursement on the same patent by any other state government or central government or from any other national or international bodies
- Upon submission, the application shall be forwarded to the Nodal Agency for examination
- The Nodal Agency shall forward the application with their comments/recommendations to Task Force for decision
- During the whole process, the startups can track the status of their application by logging into their account

The screenshot shows a web browser window with the URL startuputtarakhand.com/startup/incentive_application_list. The page header includes the Startup Uttarakhand logo, contact information (+91 7618544555, startupcelluk@gmail.com), and a navigation menu with items like About, Policy & Guidelines, Innovation Hub, Stakeholders, Awareness & Outreach, Raise Your Issue, and Contact. The main content area is titled "Startup Incentive Application List" and features a table with the following data:

Application ID	Entity's Name	Recognition Applicaion ID	Benefit Type	Application At	Status	Actions
INCENTIVE/0116/2021	ABC Pvt. Ltd	STARTUP/0001/2018	Patent Reimbursement	Task Force	Pending	📄 📥 🔄

- The Task Force shall take a decision on granting incentives to startups and selected startups shall be give online notification for the approval mentioning the sanctioned amount
- The reimbursement of the patent filing fees shall be a onetime assistance given to any approved startup
- The startups to whom the sanction has been given shall be intimated by SMS and Online and release of funds will be made in tranches as prescribed in the policy

Startup Uttarakhand | Startup Re: x

startuputtarakhand.com/startup/incentive_application_list

Startup Uttarakhand English

+91 7618544555 | startupcelluk@gmail.com (10:00 AM to 05:30 PM)

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Home > Dashboard > Startup Incentive Applications

Startup Incentive Application List

Back to Dashboard

Show 10 entries Search:

Application ID	Entity's Name	Recognition Application ID	Benefit Type	Application At	Status	Actions
INCENTIVE/0116/2021	ABC Pvt. Ltd.	STARTUP/0001/2018	Patent Reimbursement	Startup Council	Approved	View Download Refresh

- The startup shall be required to submit the progress report on the commercialization of the patented innovation to the Nodal Department in every quarter
- ✚ The Department reserves the rights to make changes in the guidelines on time to time and it shall be binding up on the recognized startups
- ✚ The decision of the Department shall be final and binding up on the recognized startups.